

**TOWN OF PAYSON
TOWN COUNCIL MEETING
MINUTES OF THE SPECIAL MEETING
June 5, 2007**

CALL TO ORDER

Mayor Edwards called the meeting to order at approximately 4:00 p.m. in the Council Chambers.

PLEDGE OF ALLEGIANCE

PRESENT: Mayor Bob Edwards, Vice-Mayor Tim Fruth, Council Member Andy Romance, Council Member Mike Vogel, Council Member Su Connell, and Council Member John Wilson.

ABSENT: Council Member Ed Blair.

STAFF PRESENT: Fred Carpenter - Town Manager, Sam Streichman - Town Attorney, Silvia Smith - Town Clerk, Debra Galbraith - Chief Fiscal Officer, LaRon Garrett - Public Works Engineer, Jerry Owen - Community Development Director, Marty deMasi - Fire Chief, and Terry Morris, Library Director.

(Clmn. Romance arrived at approximately 4:55 p.m.)

OTHERS PRESENT: Tim Wright, Deputy Town Attorney (arrived 4:25 p.m.); Diane Stoyer, Legal Department Office Manager; Ted Anderson, Airport Manager; Cathy Boone, Main Street Program; Commander Don Engler; Donna Meinerts, Deputy Chief Fiscal Officer; Ray LaHaye, Chief Building Official; Marci Huffman, Chief Deputy Town Clerk.

PURPOSE OF MEETING

1. Council Decision Request filed by Rick Manchester, Parks and Recreation Director, to send the issue of Non-Resident Rates for Parks and Recreation to the Parks and Recreation Advisory Board for a recommendation prior to a Town Council decision.

Clmn. Wilson moved, seconded by Vice-Mayor Fruth, to send the issue of Non-Resident Rates for Parks and Recreation to the Parks and Recreation Advisory Board for a recommendation prior to a Town Council decision. Motion carried, 5-0.

2. Discussion/possible action on 2007-2008 budget, including, but not limited to, revenues, expenditures, new initiatives, new staffing requests, capital improvements and debt service.

Debi Galbraith, CFO, went over the budget refinements and changes with council. Council had requested additional information at the last budget meeting concerning percentage of change between 2006-07 and 2007-08 operating budget; costs and details of the COLA and merit proposal; detail on interdepartmental transfers; justification of new personnel requests; information on the Affordable Housing Study/Program; Parks and Recreation Survey; and, information on the Trails Master

Plan Implementation/Program.

There was a 16% increase in Major Operations Changes due to re-classing and new programs showing up in the IT department. Personnel costs were up 4.7% due to a 2.1% COLA, a .5% ASRS replacement; 3% merit increases, and 2 additional police officers to cover Star Valley. Water operations and maintenance, grant expenditures, ROW operations and maintenance (drainage), and inflation related items also increased.

Regarding Personnel Requests, more information was requested with regard to the Public Information Officer, the Risk Management/Safety Coordinator, the Fire Prevention Specialist, the Permit Technician, and the Paramedic stipend.

Bob Smith, Human Resources Manager, explained the need for the Risk Management/Safety Coordinator. Clmn. Vogel suggested combining this part-time position with the Fire Prevention Specialist part-time position.

Consensus was to allow the dollar amount in the budget and then come back for a full study session in July.

Jerry Owen, Community Development Director, requested a permit technician for the front counter in his department. This would allow for a full time code enforcement person. A full time planner would be staffing the Design Review Board, advising developers regarding commercial projects, writing staff reports. What brought this about were the number of complaints and dealing with complainants. This person would help customers get through the process, and would also be dealing with illegal worker issues.

The Community Development Department would then be upgraded in an effective way, and would relieve the pressure at the front desk.

Consensus was to leave the funding in, but council would like to see later where the position would be answering a need. An organizational chart was requested. This could also be discussed at a study session.

Clmn. Vogel wanted a police officer to be involved in the business licensing enforcement concerning illegal workers.

Clmn. Connell requested that with a new position request, there should be deliverables because customers are still having trouble getting through the Town's system.

Fire Chief Marty deMasi requested an increase in the paramedic stipend and also make it part of the hourly wage so that it could be calculated toward their retirement since PSPRS will not do this with stipends. He went on to explain the survey he did of other departments and explained the paramedic program.

Clmn. Vogel moved, seconded by Clmn. Wilson to approve the \$12,500. Mayor Edwards amended the motion to keep the stipend and not add it into the hourly pay, seconded by Vice-Mayor Fruth. Amended motion failed, 2-3; Clmns. Wilson, Connell and Vogel voted against.

The original motion carried, 4-1; Mayor Edwards dissented.

Clmn. Romance arrived at approximately 4:55 p.m.

Regarding the Main Street Program position, Mayor Edwards said to leave the money in for that. This position might have a different job title if council chose to change it.

CFO Debi Galbraith gave some corrections to the personnel counts for 2006-07 and 2007-08, and also to the historic FTE by department. She commented that the Town would be at a deficit if they did everything proposed. She gave some options.

Without grants, the increase is going to be \$2.2 million. The deficit is based on all funds. There was comment about not transferring more into reserve funds than was needed. Mayor Edwards, although realizing there was a new CFO during the budget process, wanted to be able to, for the public's sake, present a clear picture of the budget. After considerable discussion, Mr. Carpenter suggested funding the positions from the Rainy Day Fund, and then those positions not funded would be put back into the Rainy Day Fund.

There was also discussion regarding the definition of the Rainy Day Fund.

Council consensus was to obtain a clearer picture concerning such items as the Buxton Study and salary adjustments. Another budget meeting was called for July 26, 2007, at 4:00 p.m.

Clmn. Wilson moved, seconded by Clmn. Vogel, [to fund the positions from the Rainy Day Fund, with the stipulation that any positions not funded, the money will go back to the Rainy Day Fund.] Motion carried, 6-0.

ADJOURNMENT

The meeting adjourned at approximately 5:25 p.m.

Date: _____

Bob Edwards, Mayor

ATTEST:

Silvia Smith, Town Clerk

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the Town Council of the Town of Payson held on this day the 5 of June, 2007. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this ____ day of _____, 2007.

Marcia F. Huffman, Chief Deputy Town Clerk