

**TOWN OF PAYSON
TOWN COUNCIL MEETING
MINUTES OF THE SPECIAL MEETING
March 17, 2009**

CALL TO ORDER

Mayor Evans called the special meeting to order at approximately 5:00 p.m.

PLEDGE OF ALLEGIANCE

PRESENT: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

STAFF PRESENT: Debra Galbraith - Town Manager, Sam Streichman - Town Attorney, Silvia Smith - Town Clerk, Marty deMasi - Fire Chief, Colin P. Walker - Assistant Public Works Director, Don Engler - Police Chief, Terry Morris - Library Director, Ray Erlandsen - Acting Community Development Director, and Cameron Davis - Parks, Recreation and Tourism Director.

OTHERS PRESENT: Gaye Stidham - Deputy Town Clerk, Timothy Wright - Deputy Town Attorney, Hope Cribb - Budget Analyst.

PURPOSE OF MEETING

1. 2009/2010 Corporate Strategic Plan.

Manager Galbraith recalled that the last meeting the Council had asked for updates for the 2006-2007 Corporate Strategic Plan and the Payson Goal Plan. She would be providing those updates at this meeting.

2. Background of Corporate Strategic Plan.

A. Review and update of Payson Goal Plan.

B. Review and update of 06/07 Corporate Strategic Plan.

Mayor Evans explained that they would be working from the CSP and asked that members bring anything from the PGP forward for discussion if they felt it needed in the CSP.

KRA #1 - Communication

Chief Engler explained they had eight community meetings through this year. The community participation was high in the beginning but dropped off to just a couple of people by the last meeting. The meetings were televised on Channel 4 and the community could call in to ask questions and give comments. The Police Department has suspended the meetings and will pursue other plans for communication: filming public service announcements with Steve DeHaan's

assistance for Channel 4 with written portions provided for the media and a business to business project to get a report card on how the Police Department is doing in serving the business community. They will also do another National Night Out in conjunction with the Fire Department.

Mayor Evans said he understood Objective #1, "Improve External Communications", to be the communications between staff and County and State staff. He noted that there was intercollaboration between the Council, Tribe, State and County.

Mayor Evans said the CSP would contain the general objectives and the business plan would provide the details toward achieving those objectives.

Manager Galbraith agreed with Council Member Hughes and Chief Engler that communications between the Police Department and the community needs to be an ongoing goal and will remain on the CSP.

Manager Galbraith asked if the Council would like for every department establish a communications plan. Vice-Mayor Blair liked the Payson report in the local newspapers. He felt it was a key way for departments to communicate with the community and promote the Egov program.

Vice-Mayor Blair said there needed to be a way to measure the impact of TV 4 programming. He questioned its effectiveness. Communications should include print, radio and Channel 4.

Council Member Croy suggested providing a suggestion box at the curb with the utility mail receptacles. Mayor Evans said detailed suggestions like this might better fit within the Business Plan. Manager Galbraith noted that a suggestion box had been in the front lobby of Town Hall for a year and a half and no suggestions had been received. Council Member Croy thought that perhaps it was not a comfortable place for people to submit suggestions.

Motion: to Approve changing Item #1 under Objective #1, KRA #1 to read, "All departments that have significant contact with the public shall have an external communication program".

Moved by Mayor Kenny Evans, seconded by Council Member Mike Vogel.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Council Member Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

Council discussed the current Item #1 under Objective #1 in the 2006-2007 CSP, "Develop and implement an inter-governmental relations program." Vice Mayor Blair felt this was a continuing objective. He encouraged communication with the County Supervisors. Council Member Hughes asked if this should be its own KRA separate from communications. Mayor Evans warned of the danger of creating too many key result areas. Council Member Connell agreed with Council Member Hughes.

Motion: to Approve removing Item #1 from Objective #1 and making it Objective #2 under KRA #1 - Communication, and to read "Develop and implement an Inter-Governmental Communications Program."

Moved by Council Member Su Connell, seconded by Council Member John Wilson.

Manager Galbraith asked if this objective would be elected officials only or include staff. Council Member Vogel thought this was more for elected officials. Mayor Evans said that staff has their own associations, etc. where they communicate with outside governments. It was proposed that within the Business Plan, Council would form their plan and staff their own.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Council Member Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

Motion: to Approve Item #2 under Objective #1, KRA #1 to read, "Maintain and improve programming on TV4".

Moved by Vice-Mayor Ed Blair, seconded by Council Member Mike Vogel.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

Item #3 under Objective #1, KRA #1 of the 2006-2007 CSP was discussed. Manager Galbraith noted that more interactive forms were needed on the site. Council Member Vogel asked if there was a way to track responses on the Egov site. Manager Galbraith said that the only way at this time is to track replies to surveys, the number of forms turned in or bills paid on line.

Motion: to Approve changing Item #3, Objective #1, KRA #1 to read, "Improve and enhance e-government systems".

Moved by Mayor Kenny Evans, seconded by Council Member John Wilson.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

KRA #2, Water Resource Management

Colin Walker, Assistant Public Works Director, explained where we are regarding the to C.C. Cragin project.

Motion: to Approve changing Objective #1 under KRA #2 to read, "Secure assured and sustainable sources of water supply".

Moved by Mayor Kenny Evans, seconded by Council Member John Wilson.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

Motion: to Approve changing Items #1 and #2 under Objective #1, KRA #2, to read, "1. Secure the rights to use the water supply, and #2. Develop and implement a water infrastructure plan".

Moved by Mayor Kenny Evans, seconded by Council Member John Wilson.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

Motion: to Approve keeping the existing Objective #2 under KRA #2, and its items as they exist on the current 2006-2007 CSP.

Moved by Vice-Mayor Ed Blair, seconded by Council Member John Wilson.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

KRA #3 - Environmental Protection.

Motion: to Approve changing Objective #1, under KRA #3 to read, "Explore additional solid waste collection/recycling opportunities", and to delete Items #1 and #2.

Moved by Vice-Mayor Ed Blair, seconded by Council Member John Wilson.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

Motion: to Approve adding Objective #2 under KRA #3 to read, "Encourage and promote development of FireWise Communities".

Moved by Council Member John Wilson, seconded by Vice-Mayor Ed Blair.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

Motion: to Approve adding Objective #3 under KRA #3 to read, "Actively work to eliminate noxious and invasive weed species".

Moved by Mayor Kenny Evans, seconded by Council Member Su Connell.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

KRA #4 - Community Development

Council Member Connell said that without Objectives #1 and #2, Objective #3 would become #1. Reduce number of unsightly prperties. Ray Erlandsen said that the plan for workforce housing stock is accomplished and implementation is what is needed now.

Motion: to Approve deleting Item #2 under Objective #1, KRA #4 and to change Objective #2 to read, "Implement a plan to increase workforce housing stock".

Moved by Vice-Mayor Ed Blair, seconded by Council Member Su Connell.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

Motion: to Approve moving Objective #1 and Objective #2 to KRA #6.

Moved by Council Member Su Connell, seconded by Council Member Michael Hughes.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

Council Member Vogel suggested that Mr. Erlandsen look at a change in the height restrictions to help provide workforce housing within the current Town boundaries.

KRA #5 - Transportation and Drainage

Motion: to Approve keeping the objectives the same for KRA #5 -Transportation and Drainage.

Moved by Vice-Mayor Ed Blair, seconded by Council Member John Wilson.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

KRA #6 - Parks and Recreation

It was noted that the department is now "Parks, Recreation, Tourism and Economic Vitality".

Mayor Evans clarified that there are now four objectives under KRA #6. Two from KRA #4 - Community Development, "Enhance the Town's economic performance" and "Enhance the economic performance of the Green Valley Redevelopment Area".

Cameron Davis, Parks, Recreation and Tourism Director, suggested changing the wording of Objective #1, KRA #6 to read, "Increase Use, Functionality and Overall Aesthetics of Parks & Recreation Facilities and Services," to delete Item #2 under Objective #1 and keep the two remaining Items the same.

Motion: to Approve leaving Objective #2 under KRA #6 the same, and include Item #2 as Item #1.

Moved by Mayor Kenny Evans, seconded by Council Member Su Connell.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

Motion: to Approve deleting Item #2 under Objective #3 - Enhance the Town's Economic Performance", and maintain Item #1.

Moved by Council Member Su Connell, seconded by Council Member John Wilson.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

Motion: to Approve retaining Items #1, #2 and #3 under Objective #4 - Enhance the economic performance of the Green Valley Redevelopment Area", and add Item #4 to read, "Explore the acquisition and development of an industrial park within the GVRA district".

Moved by Mayor Kenny Evans, seconded by Council Member John Wilson.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

KRA #7 - Fire Protection and Emergency Medical Services

Council, by consensus, changed Item #2, KRA #7, to read, "Improve ISO rating from Class Four to Class Three".

Motion: to Approve changing KRA #7, Objective #1, Item #3 to read, "Work cooperatively with Hellsgate Fire district to develop a joint fire facility", add Item #5, "Implement fire hydrant plan," and Item #6, "Develop and adopt Emergency Operations Plan" and add Item #6, KRA #7, Objective #2 to read, "Encourage and Promote Development of Fire Wise Communities" and leaving the remaining items.

Moved by Mayor Kenny Evans, seconded by Council Member Richard Croy.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

KRA #8 -Police and 911 Services

Motion: to Approve changing KRA #8, Objective #1 to read, "Continue to Develop and Improve Police and 911 Services."

Moved by Council Member Su Connell, seconded by Council Member Mike Vogel.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

Council, by consensus, approved changing KRA #8, Objective #1, Item #2 to read, "Implement a plan to address pending vacancies in the Police Department", and #3 to read, "Implement a plan to become and remain competitive in Police Department compensation", and to add Objective #2 to read, "Develop enhanced technology and training", adding Item #1, "Develop a joint Police/Fire training facility" and Item #2, "Develop and implement an inter-operability technology plan."

KRA #9 - Organization Development

Manager Galbraith suggested budgetary performance measures that would show if we are using resources effeciently to provide what we say we can provide. These would be department standards, not personal standards.

Motion: to Approve Item #1, Objective #1 under KRA #9, to read, " Develop a strategic performance measurement program," and Item #2, "Develop departmental business plans pursuant to the adopted Corporate Strategic Plan".

Moved by Council Member Su Connell, seconded by Council Member John Wilson.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

KRA #10 - Airport

Motion: to Approve Objective #1, KRA #10 to read, "Monitor Activities of the Payson Regional Airport to Ensure Compliance with the Lease", and Objective #2, KRA #10 to read, "Enhance Operations of the Airport", with Item #1, "Implement 2009 Airport Master Plan".

Moved by Council Member John Wilson, seconded by Mayor Kenny Evans.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

KRA #11 - Library

Motion: to Approve changing Objective #1 of KRA #11 to read, "Implement library expansion program" and adding Objective #2 to read, "Secure technological advancements".

Moved by Council Member John Wilson, seconded by Council Member Su Connell.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

Motion: to Approve adding Objective #3 to KRA #5, "Implement 2010 Small Area Transportation Study Plan".

Moved by Council Member John Wilson, seconded by Council Member Michael Hughes.

Vote: Motion carried 7 - 0

Yes: Mayor Kenny Evans, Vice-Mayor Ed Blair, Council Member Mike Vogel, Council Member John Wilson, Council Member Michael Hughes, Council Member Richard Croy, and Council Member Su Connell.

Council Member Wilson noted that items listed in the Payson Goal Plan that had not been addressed. Mayor Evans requested Council Members to review the Goal Plan during before the next CSP meeting and bring them forward for consideration in the CSP.

3. Scheduling future meetings to deal with updating the Corporate Strategic Plan/Payson Goal Plan. -March 24, 2009, has been tentatively scheduled for public input and further review of the Corporate Strategic Plan/Payson Goal Plan. -March 26, 2009, has been tentatively scheduled for adoption of the 2009/2010 Corporate Strategic Plan.

Mayor Evans said the next meeting was scheduled for March 24. The public was invited to give input and it would be a workshop format. On the Council Meeting of

March 26th, any items that had not been added would be voted upon. The draft formulated at the current meeting would be on the website for public review tomorrow. If there were significant changes after public comments, he reserved the right to delay adoption if necessary.

ADJOURNMENT

The special meeting adjourned at approximately 7:37 p.m.

APPROVED:

_____ Date: _____

Kenny J. Evans, Mayor

ATTEST:

Silvia Smith, Town Clerk

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the Town Council of the Town of Payson held on this day the 17 of March, 2009. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this ____ day of _____, 2009.

Gaye Stidham, Deputy Town Clerk