

TOWN OF PAYSON
DESIGN REVIEW BOARD
MINUTES OF THE PUBLIC MEETING
APRIL 13, 2010

- A Chairman Lieder called the duly posted public meeting of the Design Review Board to order at 3:00 p.m. in the Town Council Chambers. Meeting Time & Place
- B MEMBERS PRESENT: Bernie Lieder; Barbara Underwood; Bill Ensign; Barbara Klavuhn; Kenneth Woolcock and James Garner. One vacancy. Roll Call
- C STAFF PRESENT: Sheila DeSchaaf, Planner II; Ray Erlandsen, Acting Community Development Director; Chris Floyd, Executive Assistant. Staff Present
- D Chairman Lieder stated that he had reviewed the final draft copy of the landscaping requirements and found no comments. Landscaping

Sheila DeSchaaf, Planner II, commented that the highlighted areas were the comments from the previous meeting.

Ken Woolcock moved, seconded by Jim Garner, to approve the final draft of the landscaping requirements, received by the Board on 4-13-10. Motion To Approve Final Draft

Motion carried 6-0.

- E Chairman Lieder stated that in the resolution from Council, accepting the A Dye Design guidelines, it directed staff and the Board to create a policy that would allow new opportunities for landscaping and signage within the Town's rights-of-way adjacent to Highways 87 and 260. 87/260 Landscaping & Signage Plan

Sheila DeSchaaf, Planner II, commented that staff would draft the policy but would be looking for the Board's expertise in drafting the policy. The A Dye guidelines for implementation follows a previous version of the design review process. A consensus was needed concerning who would do the reviews on submitted proposals. Ms. DeSchaaf noted that currently signs were an administrative review therefore only seen by staff. She also noted that the engineering department would be involved in drafting the maintenance agreements so an agreement would be in place.

Chairman Lieder asked if the Board would be drafting a checklist for submittal purposes. Sheila DeSchaaf, Planner II, asked if it was better to give minimum requirements or suggest a preferred treatment for consistency.

Ray Erlandsen, Acting Community Development Director, stated that this program is voluntary but if someone does it then they would follow these requirements.

Chairman Lieder commented that he had outlined a few things regarding the Town of Payson Right-Of-Way Design Program. This included a proposed scope and purpose. He would like to include a welcome to Payson sign at the three (3) entrances to Town (87 south 87 north and 260) with some type of heritage statement.

Chairman Lieder felt that there were three (3) areas that needed to be considered; 1) landscaping/hardscape; 2) Town of Payson image sign; and 3) business signs in the right-of-way with a common look.

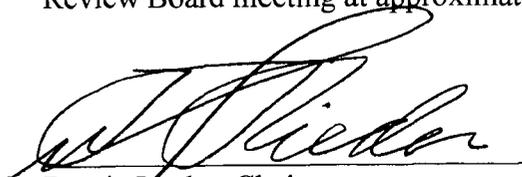
There was further discussion regarding the signage in the right-of-way including possible line of sight issues, creativity on the sign, separation between businesses, possible uniform shape/size, and develop examples for types of sign.

Motion For
Sign Type

Bill Ensign moved, seconded by Barbara Underwood, that the Board utilize the Chairman's sketch using a stone wall and smaller sign with a mountain rustic western heritage look.

Motion carried 6-0.

- A With no further items on the agenda, Chairman Lieder adjourned the Design Adjournment Review Board meeting at approximately 4:47 p.m.


Bernie Lieder, Chairman


Approved


Chris Floyd, Executive Assistant