TOWN OF PAYSON
DESIGN REVIEW BOARD
MINUTES OF THE PUBLIC MEETING
DECEMBER 14, 2010

A Chairman Lieder called the duly posted public meeting of the Design Review Board to order at 3:00 p.m. in the Town Council Chambers. — Meeting Time & Place

B MEMBERS PRESENT: Bernie Lieder; Barbara Underwood; Barbara Klavuhn; Kenneth Woolcock; James Garner; and Anthony Alfano. ABSENT: Bill Ensign — Roll Call

C STAFF PRESENT: Sheila DeSchaaf, AICP Planner II; Ray Erlandsen, Community Development Director. — Staff Present

D OTHERS PRESENT: JoEllen Vork — Others Present

E Item B.2 was taken out of order. — Item B.2 Sign – 501 W. Main St.

JoEllen Vork, Attorney, gave an overview of her proposed sign project on the window and door at 501 West Main Street.

The Board asked questions, which were answered by the applicant.

Anthony Alfano moved, seconded by Barbara Klavuhn, to accept the outline and sketches as have been submitted provided they are acceptable to the department. — Motion To Approve Sign

Motion carried 5-1 with Ken Woolcock casting the dissenting vote.

F Chairman Lieder commented that Ms. DeSchaaf had prepared part IV of the design review regulations which were the industrial guidelines. She also added items 5.a and 6.a. — Industrial Guidelines

Sheila DeSchaaf, AICP Planner II, clarified for the Board how she organized the Architectural Character to match other sections of the regulations. This would include the building style, materials, roofs, and windows and doors.

There was discussion regarding building style in regards to stepped down height as it approaches adjacent residential structures. It was suggested that staff bring something back for review at the next meeting.

There was another discussion regarding the building materials that could be used.

Chairman Lieder suggested that he work with staff to rewrite the architectural character portion of the regulations for industrial districts to be presented at the

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next meeting.

A Sheila DeSchaaf, AICP Planner II, stated that there were no administrative approvals during this time period. Administrative Approval

B With no further items on the agenda, Chairman Lieder adjourned the Design Review Board meeting at approximately 4:00 p.m. Adjournment

Bernie Lieder, Chairman

4/12/11
Approved

Chris Floyd, Executive Assistant