

TRANSPORTATION ADVISORY BOARD  
REGULAR MEETING MINUTES  
MARCH 2, 2011

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- A **CALL TO ORDER:** Chairman Dalby called to order the duly posted Transportation Advisory Board meeting at approximately 4:00 p.m. in the Council Chambers. Meeting Time & Place
- B **PLEDGE OF ALLEGIANCE** Pledge of Allegiance
- C **ROLL CALL:** Chairman Bob Dalby, Vice Chairman Shirley Dye and Members Roy Kindrick, Gordon Metcalf, Chris Tilley and Peter Zonakis were present. Member Daniel Kealey was absent. Roll Call
- D **STAFF PRESENT:** LaRon Garrett, Town Engineer and Michele Maupin, Secretary Staff Attending
- E **OTHERS PRESENT:** Others Attending
- F **PUBLIC COMMENTS:**
- Mr. Tom Loeffler stated he had concerns due to the closure of an elementary school, he feels the increased bus traffic on certain local streets would cause increased damage and road failure. He suggested the Board do a pre and post study of the road conditions and traffic. Public Comments
- G **MINUTES**
- The February 2, 2011 Transportation Advisory Board minutes were approved with correction. Member Tilley moved to accept with correction and Vice Chairman Dye second the motion. **Approved 6-0.** Minutes
- H **Update from the Board Chairman.**
- Chairman Dalby stated he and Vice Chairman Dye reviewed the open meeting laws that were provided. The open meeting laws states Roberts Rules of Order will be followed in all municipal meetings. He provided a copy for each Board member, and asked that the rules be reviewed. Chairman Dalby explained he had been contacted on several items to discuss at future TAB meetings. One item to be discussed the traffic flow due to the event center improvements, and the other item is traffic flow due to the new college coming. Chairman Report
- I **Items for Discussion/Possible Action**
- 1. Status report and update on street projects and street budget by the Town Engineer or his designee.** Engineer Report
- Mr. Garrett reported the thermo-plastic paint is moving forward for the Safeway/Granite Dells intersection. He gathered the information that Vice Chairman Dye requested for paint suppliers, and left it on his desk. Mr.

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Garrett explained he will be attending a meeting tomorrow regarding Bonita Street and capitol improvements through CAAG. Tentatively the Town is slotted to receive money in fiscal year 2013 to work on the environmental study for Bonita, and construction money in 2015 and 2016 to build. This schedule is pending any future changes with Federal money. Also, from the Highway Safety Improvement program the Town is currently slotted to receive approximately seventy thousand dollars in Federal funds to upgrade traffic signs to make them compliant with the new retro reflectivity laws. We will be replacing all stop signs, speed limit signs, etc. According to the new Federal law the Town will need to change out all regulatory signs by January 2015 and all street name signs by January 2018. The funds will be used to purchase signs to start the replacement project. Chairman Dalby stated Mayor Evans has joined the meeting and he would like to deviate from the agenda and let the Mayor speak. Mayor Evans thanked the Board for their diligence and stated he appreciated their enthusiasm for their work, and their willingness to move forward. The Town has had the privilege of meeting with former deputy secretary of National Department of Transportation on some high tech solutions for some of our traffic problems. The Mayor also gave credit to TAB, as a group, for keeping this process going. The Town has been told many times due to being a small town it is hard keeping a group of interested citizens to stay interested in the process. Chairman Dalby thanked the Mayor for his comments and stated the TAB looks forward to the information as it becomes available. Mr. Garrett explained ADOT is incorporating information on changes to Highway 87 and Highway 260 into a scoping document. The document should be out in April and once the Town receives the report, Mr. Garrett will provide TAB with the information. Chairman Dalby directed TAB back to the agenda.

## **2. Post Office Entry Study.**

Post Office

Chairman Dalby had asked the Board to review the three studies that were done. The Board reviewed the results of the studies and discussed options to correct traffic flow. Member Tilley suggested leaving things as they are. Member Tilley also mentioned the post mistress stated they have a budget and would be difficult to get funding for any changes. Vice Chairman Dye suggested leaving the parking stripping alone. The Board discussed possible traffic flow options for the post office, one way in, and one way out. Member Metcalf suggested approaching the post mistress with possible changes for the parking lot. Mr. Garrett informed the Board that the Town cannot put up signage for the post office and the Town has no jurisdiction on a federal parking lot. The Board continued to discuss possible solutions. Member Kindrick noted there is a safety factor with the post office having a one way street next to the post office. Chairman Dalby asked for a recommendation from the Town Engineer, Mr. Garrett. Mr. Garrett suggested go with the no exit, and since he has no authority over the post office he made no recommendations. Chairman Dalby asked for a motion

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from the floor. Member Metcalf made a motion for Member Tilley to meet with the post mistress and discuss the possible traffic flow options, one way in on Frontier, and one way out onto Colcord. Member Zonakis second the motion. Chairman Dalby asked for a vote on the recommendation. **Approved 3-2.** Chairman Dalby abstained.

**3. Alley east of Highway 87 between Aero Drive and Main Street.**

Beeline Café Alley

Chairman Dalby asked Member Tilley to report on this. Member Tilley stated the owners of the Beeline Café have been on vacation, she had nothing to report. Chairman Dalby explained he had met Mr. Garret on the site and they noted some changes; new apartment complex, new ownership on the Mexican restaurant, and Big O may have changed ownership too. Chairman Dalby asked for a motion to continue to discuss this item or remove from the agenda. Vice Chairman Dye made a motion for Member Tilley to follow up with contacting the property owners along the alley to see if they would dedicate the land to the Town for improvements, and to discuss the share cost of asphalt improvements. Member Tilley second the motion. Chairman Dalby questioned if the Board had the authority as motioned. Mr. Garrett reminded the TAB according to the Town Code the TAB is a recommending body to the Town Council, and to go beyond that is over stepping authority. They can approach the property owners as concerned individuals, not as the TAB. Chairman Dalby asked for a vote. **Approved 6-0**

**4. Flow of traffic on holiday weekends.**

Holiday Traffic

Chairman Dalby confirmed that Member Zonakis would like to work on getting traffic through the Town on Holiday week-ends. Member Zonakis made a suggestion to create a third lane on Highway 260 and the Beeline Highway, adjusting the third lane to accommodate the traffic direction and flow. He also suggested having police volunteers placed at critical stops and lights for traffic flow. Chairman Dalby questioned if the Town has the authority to make the change. Mr. Garrett stated he could discuss it with ADOT, and he cannot change anything for a state highway. Mr. Garrett stated the scoping study discussed at the beginning of the meeting will address these issues, and he will pass this suggestion on to the person putting the study together. Chairman Dalby questioned if the Board should continue to discuss this item or table until the ADOT scoping report is available. Member Tilley motioned to table this item. Member Metcalf second the motion.

**5. Priority of potential street improvement projects.**

Street Improvements

Chairman Dalby suggested the priority list be reviewed and that two of the projects had been completed. He suggested the top two items of the remaining eighteen be discussed at this time, and review the other items at a later date. Member Tilley suggested putting this item on the April agenda.

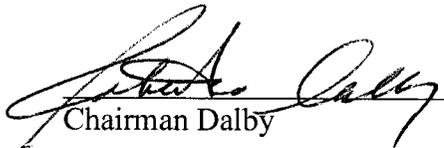
**6. Future TAB discussion items and schedule of future TAB meetings**

Chairman Dalby recommended Member Tilley to report on the meeting results with the post mistress, and report the results from the property owners on the alley behind Beeline Café to be added to the April agenda. Chairman Dalby also suggested reviewing the twenty street priority items. Member Metcalf suggested putting the priority list on the agenda, vote to accept as is, and move on due to budget restrictions. Member Tilley suggested prioritize based on the cost. She feels Rumsey would be a project to start with. Mr. Garrett explained Rumsey is bank owned at this time due to foreclosure. Member Kindrick reminded the Board that we had already put the cost to each of the projects. Member Tilley asked Mr. Garrett if he could find out the ownership status of Rumsey. Member Metcalf asked that the comments made by Tom Loeffler be put on the agenda for discussion. Chairman Dalby feels the increased traffic flow to the community college, and the purchase of land for the ASU campus should be added to the April agenda. He would also like to discuss Councilman Wilson's concern on increased traffic due to the event center improvements. The Board agreed to have the next TAB on Wednesday, April 6, 2011 at 4:00 pm.

**A Adjournment**

Chairman Dalby asked for a motion to adjourn. Member Tilley made the motion the motion. Member Metcalf second. The meeting adjourned at approximately 5:35 p.m.

Approved:

  
Chairman Dalby

Date: 4-6-11

ATTEST:

  
Michele Maupin, Secretary

**Certification**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Transportation Advisory Board of the Town of Payson held on the 2nd day of March 2011. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 6 day of April, 2011.

  
Michele Maupin, Secretary

Affix Town Seal  
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