

TRANSPORTATION ADVISORY BOARD
REGULAR MEETING MINUTES
APRIL 6, 2011

- A **CALL TO ORDER:** Chairman Dalby called to order the duly posted Transportation Advisory Board meeting at approximately 4:00 p.m. in the Council Chambers. Meeting Time & Place
- B **PLEDGE OF ALLEGIANCE** Pledge of Allegiance
- C **ROLL CALL:** Chairman Bob Dalby, Vice Chairman Shirley Dye and Members Roy Kindrick, Gordon Metcalf, Chris Tilley, Daniel Kealey, and Peter Zonakis were present. Roll Call
- D **STAFF PRESENT:** LaRon Garrett, Town Engineer and Michele Maupin, Secretary Staff Attending
- E **OTHERS PRESENT:** Others Attending
- F **PUBLIC COMMENTS:**
No public comments. Public Comments
- G **MINUTES**
The March 2, 2011 Transportation Advisory Board minutes were approved. Vice Chairman Dye made a motion to accept the minutes. Member Metcalf second the motion. **Approved 7-0.** Minutes
- H **Update from the Board Chairman.**
No Chairman comments Chairman Report
- I **Items for Discussion/Possible Action**
1. Status report and update on street projects and street budget by the Town Engineer or his designee. Engineer Report
Mr. Garrett reported the thermo plastic was put down for a couple of projects and the Safeway intersection was included. He reported the street department was doing routine maintenance. And, he is waiting to hear how the State budget will affect the Town. The Town did receive the paper work from ADOT to get the refund for the roundabout. Chairman Dalby questioned the scoping document meeting and if they would address the weekend traffic flow. Mr. Garret stated ADOT is putting together a scoping document for the highways, they are hoping to have the document out by the middle of April. Member Kindrick questioned what the scoping document consisted of. Mr. Garrett explained the scoping document puts together some ideas to help improve the traffic flows. Vice Chairman Dye presented a map showing the proposed street changes. Mr. Garrett clarified the map Vice Chairman Dye was referring to was used for the small area

transportation study that was being done by a different section of ADOT. Mr. Garrett stated the small area transportation study report was out and complete and printed, and the next time he is in Phoenix he will pick up copies. Member Kindrick inquired if the reports were available on the ADOT web site. Mr. Garrett informed TAB that the reports ultimately would be available on the web site.

2. Post Office Area Traffic Flow.

Post Office

Member Tilley stated she was unable to make contact with the post mistress this last month and will attempt to make contact before the next TAB meeting. Member Kealey stated he had spoke with the post mistress prior to last month's meeting and she made it clear they did not have a lot of money. And, according to the Town, we are not allowed to post signage at the post office. He feels TAB should leave things as they are. Member Metcalf feels the TAB should abandon this item and made a motion as such. Member Tilley second the motion. Chairman Dalby feels according to Roberts rules the Member who made the motion from last month's TAB would need to reverse the motion. Member Metcalf reversed his motion from the March meeting, and Member Zonakis second the motion. **Approved 7-0**

3. Alley east of Highway 87 between Aero Drive and Main Street.

Beeline Café Alley

Member Tilley reported she researched the owners along the alley and found there are eleven owners, three live out of town. Member Tilley asked Mr. Garrett to provide the paving estimate for the alley, and the cost share for each owner. Member Metcalf questioned the portion of the alley that will be paved and the purpose of paving the alley. Member Tilley explained it would help local residents to get to the businesses along the Beeline Highway during holiday/summer traffic. Member Kendrick questioned if there had ever been a traffic count on the alley way. Mr. Garrett explained the alley is not a Town street, so no counts have been done. Member Kealey questioned the volume of traffic and if it justifies the expense of paving the alley from Aero to Main. Mr. Garrett explained the alley would fall under the Dirt Road Elimination Program which if there is funding available, the owners are willing to pay their share, and the Town can match the cost, the Town would go forward because it is an adopted policy. Under the program you have to connect to existing right-of-way, so the alley can connect from Willow to Main, Willow to Aero, or Main to Aero. Any one of the three would meet the criteria. Chairman Dalby questioned what the requirements are for a property to be accepted by the Town. Mr. Garrett explained back in 1992 the Town accepted some unimproved right-of-way with the understanding that the property owners would help with improvements. Today it is still unimproved and a mess, so about 1994 the Council accepted a policy that it would only accept improved right-of-way. Otherwise, the Town would be 100% responsible for the improvements. To help eliminate dirt roads, the Town agreed to pay half. Chairman Dalby questioned if there would be a way to make an exception for the alley way. Mr. Garrett stated it

would have to be up to the Council. Chairman Dalby questioned if we could ask the Council to make an exception. Mr. Garrett stated the way the policy is written the property owners would have to come to the town and request assistance, then the Town could work with them. Member Kindrick questioned if it was a utility easement and not a road easement. Mr. Garrett explained there is a utility easement that runs the full length of the alley; no road easement he is aware exists. Member Kindrick questioned the difference between the two easements. Mr. Garrett explained the utilities have a right to be there and technically traffic is not allowed. Member Kealey asked if the alley is maintained by the Town. Mr. Garrett answered no; it is illegal to use public funds on private property. Chairman Dalby asked Member Tilley to continue to contact the property owners as a concerned citizen and not as a TAB member.

4. Additional Traffic Flow at the Elementary Schools (JRE and PES).

School Traffic

Chairman Dalby reminded the Board that Tom Leoffler asked to take into consideration the wear and tear on the roads due to increased traffic. He made a suggestion to take traffic counts at all three schools so that there is a foundation to compare with counts that will be taken at the beginning of the school year next year. The Board discussed this item. Member Metcalf made a motion to table this item until they get more information. Member Metcalf withdrew his motion to table. Vice Chairman Dye made a motion to add this to the next TAB agenda so they can gather bus route information, and figure out how they would do a count. Member Tilley suggested doing a traffic count on these streets. Mr. Garrett informed the traffic counters have been stolen and he is hoping to replace them by May. And, once they get the traffic count they will have base line data to work with. Member Metcalf second the motion. Member Tilley questioned getting a traffic count with no counters. **Approved 2, Disapproved 3, No Votes 2.** Member Metcalf made a motion to put this item on hold until the Board can get more information. Mr. Garrett informed the Council had no time frame for a response on this item. Member Metcalf made a motion to put this item on a future agenda until they know when the traffic counters can be replaced and the Board gets more information. Member Tilley second the motion. **Approved 7-0**

5. Traffic Flow at the Payson Event Center due to Improvements.

Event Center Traffic

Chairman Dalby informed this item was a request from a Council member. And, the Council requested they study this item. Chairman Dalby asked what information they might need to proceed with this item. Mr. Garrett stated they were, again ahead of themselves without more information; we don't have any definite layout for traffic, and not sure of funding availability once the event center is covered. Member Metcalf stated the Board is to look at traffic flow at the event center due to improvements, and they don't know what the improvements are going to be so how are they supposed to discuss this item. He suggested postponing this item until they get more information. Mr. Garrett noted currently we do have events and there are

traffic flow issues, and once the event center gets improved the traffic will get worse. Member Kealey stated TAB would need to know what funds will be available to work with; we already know what routes are available. Member Metcalf made a motion to postpone this item until they know what the improvements are. Chairman Dye second the motion. Member Tilley questioned if there would be any private funding available to help with road improvements. Mr. Garrett stated he had no information at this point.

Approved 7-0

Street Improvements

6. Priority of Potential Street Improvement Projects.

Chairman Dalby made a motion to put this item on the May agenda.

Member Tilley second the motion. **Approved 7-0.** Member Kealey suggested this item be moved to one or two so TAB can discuss at the May meeting.

7. Future TAB discussion items and schedule of future TAB meetings

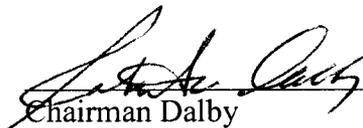
TAB Meetings

The Board agreed to have the next TAB meeting on Wednesday, May 4, 2011 at 4:00 pm. Chairman Dalby requested Beeline Café alley, and the potential street improvements be put on the May agenda. He also recommended traffic flow at the elementary schools and the event center be added to the next agenda.

A Adjournment

Chairman Dalby asked for a motion to adjourn. Member Tilley made the motion. Vice Chairman Dye second the motion. The meeting adjourned at approximately 5:20 p.m.

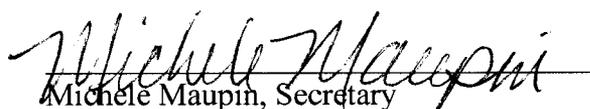
Approved:



Chairman Dalby

Date: May 4, 2011

ATTEST:



Michele Maupin, Secretary

Certification

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Transportation Advisory Board of the Town of Payson held on the 6th day of April 2011. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 4 day of May, 2011.


Michele Maupin, Secretary

Affix Town Seal
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