

TOWN OF PAYSON  
DESIGN REVIEW BOARD  
MINUTES OF THE PUBLIC MEETING  
OCTOBER 25, 2011

A Chairman Lieder called the duly posted public meeting of the Design Review Board to order at 3:00 p.m. in the Town Council Chambers. Meeting Time & Place

B MEMBERS PRESENT: Bernie Lieder; Barbara Underwood; Bill Ensign; Barbara Klavuhn; and James Garner. ABSENT: Kenneth Woolcock and Anthony Alfano. Roll Call

C STAFF PRESENT: Sheila DeSchaaf, Zoning Administrator; LaRon Garrett, Assistant Town Manager; Doni Wilbanks, Planning Technician; Chris Floyd, Executive Assistant. Staff Present

D OTHERS PRESENT: Penny McKinlock, applicant Others Present

E Bill Ensign moved, seconded by Barbara Klavuhn, to approve the minutes for September 13, 2011, pages 175-176. Approval of Minutes

Motion carried 4-0. (Jim Garner was not present for this vote.)

Chairman Lieder did ask that a copy of the last guidelines be sent to the Board. Sheila DeSchaaf, Zoning Administrator, stated that she would send the Board a copy of the resolution and guidelines as presented to Council.

F Penny McKinlock, applicant, commented that the Board had a copy of the proposed sign application. She noted that the sign was made to fit the area of the new location for the business. Sign 503 W. Main Street

The Board asked questions, which were answered by the applicant.

Bill Ensign moved, seconded by Barbara Underwood, to approve the sign for the Animal Welfare Thrift Shop. Motion to Approve Sign

There was discussion of the motion regarding sign color and size of lettering.

The motion was amended to consider adding serifs to the lettering.

Motion carried 5-0.

Sheila DeSchaaf, Zoning Administrator, commented that when the Board was considering the guidelines for Main Street signage an incentive was added to allow a larger sign to encourage an owner to go above and beyond.

There was discussion regarding signs on Main Street.

- A Sheila DeSchaaf, Zoning Administrator, stated that since the last meeting there were no administrative approvals. Administrative Approvals
- B With no further items on the agenda, Chairman Lieder adjourned the Design Review Board meeting at approximately 3:27 p.m. Adjournment

Barbara Underwood  
Bernie Lieder, Chairman / VICE CHAIRMAN

4-0  
Approved

Chris Floyd  
Chris Floyd, Executive Assistant