



COUNCIL DECISION REQUEST

SUBJECT: Request to Waive Fees for Conditional Use Permit (CUP)
Payson Area Habitat for Humanity

MEETING DATE: July 23, 2015

SUBMITTED BY:  Sheila DeSchaaf, Planning & Development

SUBMITTAL TO AGENDA
APPROVED BY TOWN MANAGER

AMOUNT BUDGETED: n/a

EXPENDITURE REQUIRED: n/a



EXHIBITS (If Applicable, To Be Attached):
Letter from Habitat for Humanity requesting the waiver of the CUP fee.

POSSIBLE MOTION

"I move to direct staff to waive the Conditional Use Permit fee at 425 N. Beeline Highway as requested by the Habitat for Humanity."

SUMMARY OF THE BASIS FOR POSSIBLE MOTION:

Habitat for Humanity is seeking to expand their offerings at the Restore located at 425 N. Beeline Highway. They need conditional use permit (CUP) approval in order to allow outside storage and sales/display uses in the C-2 zoning district in which the store is located. The zoning application fee for a conditional use permit is \$500.00.

The attached letter from the Director of Payson Area Habitat for Humanity requests the Council waive the CUP fee.

PROS: Monies not applied toward permit fees may be utilized for operation of the program which is a valuable benefit to the community.

CONS: Staff time would not be reimbursed.

FUNDING:

Acct:	Budget:	Available:	Expense:	Remaining:
Acct:	Budget:	Available:	Expense:	Remaining:
Acct:	Budget:	Available:	Expense:	Remaining:

FM: _____ Date: _____



July 14, 2015

Sheila Deschaaf
Town of Payson
303 N Beeline Hwy.
Payson, AZ 85541

Dear Sheila,

Payson Area Habitat for Humanity became an affiliate of Habitat for Humanity International in 1995. For the last 20 years in service, our mission has been to help low income families with housing and housing repairs in our community. We have built 27 homes in Payson and will be renovating our 28th home within the next 30 days for an at risk family in our community.

Our budget for the renovation of our 28th home is estimated around \$47,014.00, of which we have already paid expenses of \$7,263.00 for sewer hookup and water impact fees. We have earmarked and additional \$12,251.00 from Habitat funds donated by our local community to move and re-set the home on an existing home site.

Every dollar counts, so I respectfully request consideration for a waiver of the conditional use permit fees for our building at 425 N Beeline Highway, so we may utilize these funds towards helping offset the \$850 for the water meter fee.

I appreciate your consideration in this matter.

In service to one another,

A handwritten signature in cursive script that reads "Cindy Kofile".

Cindy Kofile
Executive Director