

**TOWN OF PAYSON  
REVIEW OF PAST CAPITAL IMPROVEMENT PROJECTS  
ACTION MINUTES OF THE SUBCOMMITTEE PUBLIC MEETING**

**MEETING DATE:** February 20, 2020

**CALL TO ORDER:** Mayor Morrissey called the meeting to order at approximately 9:02 a.m. in the Town Hall Council Chambers, 303 North Beeline Highway, Payson, Arizona.

**PLEDGE OF ALLEGIANCE**

**PRESENT:** Mayor Thomas Morrissey, Council Member Jim Ferris, Bob Graziano, Sally McCormac, and Pamela Derks.

**ABSENT:** Council Member Suzy Tubbs-Avakian and Kelly Watts.

**STAFF PRESENT:** Sheila DeSchaaf – Acting Town Manager, Tanner Henry – Assistant Public Works Director, Heidi Gregory – Finance Manager, David Staub – Fire Chief, Ron Tischer – Police Chief, and Michelle Stanley – Senior Clerk.

**OTHERS PRESENT:** Lee Miller – Special Counsel

**A. APPROVAL OF MINUTES**

1. Approval of minutes from December 19, 2019.

Council Member Ferris asked that the requests noted in previous minutes be added on a future agenda.

Subcommittee Member Ferris motioned to approve the December 19, 2019 Minutes and Subcommittee Member Derks seconded.

Motion passed 5-0, with Council Member Tubbs-Avakian and Subcommittee Member Watts absent.

**B. SCHEDULED DISCUSSION/POSSIBLE ACTION**

1. Discussion concerning contracts for construction and engineering services for CC Cragin lines “A” – “H” and the surface/backwash water lines.

Subcommittee McCormick presented a power point overview of the C.C. Cragin Project and findings. Following extensive subcommittee discussion, recommendations were made for a centralized management tracking capability and a policy for change orders.

2. Discussion concerning completed capital projects from fiscal year 2017-2018 and fiscal year 2018-2019.

Sheila Deschaaf, Acting Town Manager, reviewed a list of past Capital Improvement Projects

(CIP) by Department. Discussion ensued regarding past projects and the future of the subcommittee. Subcommittee Member McCormick volunteered to research the Town's procurement policy as applied to past projects.

**C. INFORMATION TO COMMITTEE (not for discussion)**

**ADJOURNMENT**

Mayor Morrissey adjourned the meeting at approximately 10:35 a.m.

**THE COMMITTEE MAY DISCUSS, DELIBERATE OR TAKE ACTION ON ANY ITEMS LISTED ON THIS AGENDA. NOTE: THERE IS A POSSIBILITY THAT A QUORUM OF THE PAYSON COMMON COUNCIL WILL BE PRESENT DURING THIS MEETING. NO COUNCIL ACTION WILL BE TAKEN, NO COUNCIL DELIBERATIONS WILL BE HELD, AND NO COUNCIL BUSINESS WILL BE CONDUCTED.**

**The Town of Payson endeavors to make all Public Meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call 474-5242 (voice) or 472-6449 (TDD) to request an accommodation to participate at this meeting.**