

Town of Payson  
Parks & Recreation Commission Advisory Board  
ACTION MINUTES FOR THE PUBLIC MEETING  
January 11, 2023

**Call to Order:** Commission Chair B.J. Bollier called the meeting to order at approximately 5:32p.m. at the Town of Payson Town Council Chambers.

**Present:** Chair B.J. Bollier, Vice-Chair Ben McDowell, Commission Member Lori Thompson, Commission Member Deborah Jones, Commission Member Anna Van Zile, Commission Member Stacey Foote-Blaine (via Zoom).

**Staff Present:** Christine Smith – Deputy Town Manager, J.P. De la Montaigne – Interim Parks Director, Scott VanOmmeran – Parks Supervisor, Lisa Lipinski –Recreation Manager, Phoenix Youngcourt – Senior Admin. Specialist, Justin Hewitt – Youth and Adult Sports Coordinator, Jon Paladini – Town Attorney/Pierce Coleman (via Zoom), Troy Smith – Town Manager (via Zoom).

**Others Present:** Linda Gibson – Payson Unified School District, Ryan Scherling – Payson Unified School District, Ken Schneider – Payson Little League, Rebecca Waterman – Payson Pop Warner Football.

**Absent:** Commission Member Nancy Gartner (excused absence).

**A. Purpose of meeting**

**1. Department Updates**

The Arizona Open Meeting Law specified that these items may not be discussed or have action taken on any matter mentioned during this presentation or on the attached materials unless the specific matter is properly noticed for legal action.

- a) Department Updates – Round Table/T.O.P
  - 1. Introduction of Interim Director J.P. De La Montaigne

**2. New Business**

**All items listed for Discussion**

- a) Dialogue with MOU stakeholders.
  - 1. Payson Unified School District, Payson Little League, Payson Pop Warner Football

Chair Bollier opened public comments. Several citizens voiced their concerns regarding the baseball field usage, the condition of the pickleball courts, and the Parks and Recreation fee schedule.

### 3. Unfinished Business

#### All items listed for Discussion/Possible Action

- a) Discussion regarding the below actions that were presented to users and discuss any modifications.
1. Implement locking of baseball field gates/requiring reservations from March – July annually, and as needed during other heavy use periods and weather. One field such as (R1) to remain available for open play when not reserved for use (weather or other restrictions may override). (note: keep Multipurpose fields open for use all year around)
  2. Re-confirm locking of gates (with use of signage) when fields have been prepped for games, maintenance, and weather (e.g., too wet from rain/snow), etc.
  3. Update language to Chapter 93 ordinance to: Work with Police to add enforcement for violations with fees and increasing penalties for misuse of town assets and provide Town better tools for enforcement. Include other updates as needed to assist the Town in managing Parks programs and facilities.
  4. Offer up to 6 timeslots for Tournaments annually based on dates available as determined by the Town and approval process.
  5. Develop wildlife/pest management plan.
  6. Evaluate fee structure: consider different rates for different fields, verify if deposit requirements sufficient, consider creating a capital replacement fee, etc.
  7. Additional input or direction regarding staff actions and discussions that are underway regarding field use and policies.

**Motion:** Town staff to clarify recommendations based on community feedback.  
Moved by Member Thompson, seconded by Member Foote-Blaine. Motion passed by group consensus.

#### B. Adjournment

Chair Bollier adjourned the meeting at approximately 7:13p.m.

#### Approved

\_\_\_\_\_  
BJ Bollier, Chair

\_\_\_\_\_  
Date

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Parks and Recreation Commission of the Town of Payson held on the 11<sup>th</sup> day of January 2023. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Phoenix Youngcourt, Senior Admin. Support Specialist