



Payson Police Department

VACATION HOME WATCH

THE HOME WATCH REQUEST MUST BE FILLED OUT BY THE OWNER

OWNER CAN ONLY SIGN UP FOR A HOME TO BE WATCHED FOR A 30-DAY PERIOD. A 15-DAY EXTENSION MAY BE REQUESTED. A TOTAL OF 45 DAYS IS THE MAXIMUM PERIOD FOR A VACATION HOME WATCH IN A 6-MONTH PERIOD.

****REQUESTS MUST BE SUBMITTED AT LEAST 2 WEEKS BEFORE ACTIVE DATES****

Active Dates: _____ To: _____
(Date we begin checking your home)

Address: _____

Name: _____ Phone: _____

Email Address: _____

Location(s) of lights(s) left on:

Description of vehicle(s) left at location: _____

Name & phone number of individuals who have access:

Name: _____ Phone: _____

Name: _____ Phone: _____

How owner can be contacted in case of emergency:

Other comments/information (include property gate codes):

Owner's Signature: _____ Date: _____

For Office Use Only:

Received By: _____ Reviewed By: _____

If Denied, Reason: _____ Denied Approved

Owner Notified: Yes No

Copy to Dispatch: Logged:

Once watch has been completed, give form to Admin Assistant for filing.

