

Town of Payson
Airport Commission Meeting Minutes
Monday, January 8, 2024, 5:00 PM
Payson Town Hall, Council Chambers

A. Call to Order: Jim Hunt, AC Chairman

B. Pledge of Allegiance

C. Roll Call:

- a. Commissioners Present – Jim Hunt, Heather McCully, Jeff Dreyer, Doug Avakian;
Absent – Dan Nyhus, Dale Mueller, Mike Wallace
- b. Staff Present – Dennis Dueker, Christine Smith, Michelle Bailey, Lisa Lipinski, Nicole Ashby
- c. Coffman, Associates Present – Chandra Burk, Matt Quick

D. Approval of Minutes of November 13, 2023, AC Regular Meeting:

- a. Chairman Hunt moved that the minutes be accepted as written – approved unanimously.

E. Staff Report to the Commission: Dennis Dueker, Airport Coordinator

- a. Dennis reported that he will be presenting increased airport rates and fees proposal to the Town Council February 2, 2024. He asked if the Commission wanted another meeting to discuss and offer was declined by Chairman Hunt in favor of a letter to be sent by him to the Town Council in support of the Commission's previously discussed and approved fee schedule.
- b. Chairman Hunt made it clear that if any Commissioners wanted to meet and readdress the rates and fee schedule proposal, they should notify him, and a meeting would be scheduled.
- c. Airport Staff will provide Commissioners with the most recent copy of the rates and fee schedule.
- d. Dennis stated his appreciation to Coffman Associates that the airport Master Plan is in its final stages, that it has been a good process with a lot of input from the airport community, and that the new Master Plan is a realistic for the next 10 years of airport growth and development.

F. Items for Discussion/Possible Action:

- a. Master Plan slide presentation by Chandra Burk and Matt Quick of Coffman Associates. A hard copy of the slide presentation will be attached to this document.

- i. Coffman stressed that items in the Master Plan are still open for change as needed.
 - ii. Coffman told Chairman Hunt they will do their best to upload the final draft Master Plan document to the website: <https://payson.airportstudy.net> by the end of two weeks for Commissioners to review and make comments.
 - iii. Coffman expects to present the Master Plan to Payson Town Council in February 2024 for final approval.
 - iv. Coffman expects that final FAA approval for the Master Plan will occur in Spring, 2024.
- b. Dennis suggested moving CIP item #7 up on the priority list to #3 as it is a relatively inexpensive project and will mitigate a current safety issue regarding emergency vehicles using the gates and taxiway to access the Native Air helicopter. His proposed solution would be to construct an all-season road from the cul-de-sac on West Red Baron to the Native Air Helicopter Area.
 - c. Christine Smith said that she would like to follow up with Coffman regarding road costs and security needs. Material costs have increased so she wants to be sure the Master Plan allows for these increases.
 - d. Chairman Hunt moved to accept the Master Plan as it is presently constituted, barring any substantial changes that may trigger additional input by the Commission. The motion was 2nd by Deputy Chair Heather MuCully, the motion was approved 4-0 with a quorum present.

G. Adjournment: Chairman Hunt adjourned the meeting at 5:46 pm.

Approved:

Jim Hunt, Chairman _____

Date: _____

Dennis Dueker, Airport Coordinator _____

Date: _____