

Town of Payson  
*Parks & Recreation Commission Advisory Board*  
**ACTION MINUTES FOR THE REGULAR MEETING**  
May 1, 2024

**Call to Order:** Commission Chair BJ Bollier called the meeting to order at approximately 5:31 p.m. at the Town of Payson Town Council Chambers.

**Present:** Chair Bollier, Vice-Chair McDowell, Commission Member De Anne Russell, Commission Member Deborah Jones, Commission Member Anna Van Zile, Commission Member Stacey Foote-Blaine, Commission Member Mary McMullen.

**Others Present:** Elizabeth Fowler, Dallin Haws.

**Staff Present:** Steve Richardson – Park and Recreation Director, Phoenix Youngcourt – Senior Admin. Specialist.

**A. Purpose of meeting**

**1. Approval of Minutes**

- a. Consideration and action to approve the minutes of the Parks & Recreation Commission Regular Meeting dated February 7, 2024.

**Motion:** to approve minutes from February 7, 2024, meeting.

Moved by Member Van Zile, seconded by Member Jones.

Vote: Motion Carried 7-0.

- b. Consideration and action to approve the minutes of the Parks & Recreation Commission Special Meeting dated March 12, 2024.

**Motion:** to approve minutes from March 12, 2024, meeting.

Moved by Member Russell, seconded by Member Jones.

Vote: Motion Carried 7-0.

**2. Department Updates**

The Arizona Open Meeting Law specified that these items may not be discussed or have action taken on any matter mentioned during this presentation or on the attached materials unless the specific matter is properly noticed for legal action.

- a) Department Updates – Round Table/T.O.P
  - i. Special Events
    - a. NIRA College Rodeo
    - b. Movies in the Park
    - c. Summer Concert Series

- ii. Sports and School Programs
  - a. Adult Softball
  - b. Spring Soccer
  - c. Flex Friday
  - d. T-Ball & Coach Pitch
  - e. Summer Program
- iii. Projects
  - a. Splash Pad
  - b. PATS Plan

Director Richardson provided the commission with an update on the department's recent events and projects. Richardson's highlights included the expansion of the summer program to include Rim Country Middle School as a new site, which would extend up to children enrolling in 8<sup>th</sup> grade. Children enrolling in 1<sup>st</sup> through 4<sup>th</sup> grade will be at Julia Randall and children 5<sup>th</sup> through 8<sup>th</sup> will be at the Middle School Location.

Richardson also revealed that there is a new interactive smart phone app called "Agents of Discovery" that just soft launched. It is interactive and similar playing style to "Pokémon Go" engages users in various missions scattered throughout Green Valley Park.

### 3. New Business

#### All items listed for Discussion/Possible Action

- a) Presentation by Elizabeth Fowler regarding her request to paint a mural at Green Valley Park.
  - [Proposal Letter](#)
  - [Mural Design](#)
  - [Mural Mock-Up](#)
  - [Mural Animals](#)

**Motion:** to send Dallin's proposal back to the Town of Payson Parks and Recreation Department to research costs and funds available.

Moved by Vice-Chair McDowell, seconded by Member Jones.

Vote: Motion Carried 7-0.

- b) Discussion on the possible donation of sunshades at Diamondbacks Field by Dallin Haws.
  - [Proposal Letter](#)

**Motion:** to have the proposal go to the Town of Payson Parks and Recreation Department for verification of brand guidelines. If approved, send the proposal to the Town Council.

Moved by Member Van Zile, seconded by Member Jones.

Vote: Motion Carried 7-0.

### B. Adjournment

Chair Bollier adjourned at approximately 6:22 p.m.

**Approved**

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BJ Bollier, Chair

Date

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Parks and Recreation Commission of the Town of Payson held on the 17<sup>th</sup> day of November 2023. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

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Phoenix Youngcourt, Senior Admin. Support Specialist