

Town of Payson  
*Parks & Recreation Commission Advisory Board*  
**ACTION MINUTES FOR THE REGULAR MEETING**

August 7, 2024

**Call to Order:** Commission Chair BJ Bollier called the meeting to order at approximately 5:30 p.m. at the Town of Payson Town Council Chambers.

**Present:** Chair Bollier, Vice-Chair McDowell, Commission Member De Anne Russell, Commission Member Deborah Jones, Commission Member Anna Van Zile, Commission Member Stacey Foote-Blaine, Commission Member Mary McMullen.

**Others Present:** None.

**Staff Present:** Steve Richardson – Park and Recreation Director, Phoenix Youngcourt – Senior Admin. Specialist., Scott VanOmmeran – Parks Supervisor, Jeff Kopp – Recreation Manager, Justin Hewitt – Senior Recreation Coordinator, Kaitlin Henning – Senior Recreation Coordinator.

**A. Purpose of meeting**

**1. Approval of Minutes**

- a. Consideration and action to approve the minutes of the Parks & Recreation Commission Regular Meeting dated May 1, 2024.

**Motion:** to approve minutes from May 1, 2024, meeting.

Moved by Member Van Zile, seconded by Member McMullen.

Vote: Motion Carried 7-0.

**2. Department Updates**

The Arizona Open Meeting Law specified that these items may not be discussed or have action taken on any matter mentioned during this presentation or on the attached materials unless the specific matter is properly noticed for legal action.

- a) Department Updates – Round Table/T.O.P
  - i. Special Events
    - a. 4<sup>th</sup> of July
    - b. Movies in the Park
    - c. Summer Concert Series
    - d. Fiddle and Food Truck Festival
  - ii. Sports and School Programs
    - a. Adult Softball
    - b. Summer Camp
    - c. T-Ball and Coach Pitch
    - d. Flag Football
    - e. Fall Soccer
    - f. Flex Friday
    - g. Field Usage
  - iii. Projects

- a. Aquatic and Recreation Facility
- b. PATS Plan and Grant
- c. Diamondbacks field grant
- d. Shade panels at Diamondbacks fields
- e. Event Center
- f. AZPRA (Arizona Parks and Recreation Association) Awards Update

Director Richardson provided the Commission with comprehensive department updates. Key highlights included the recognition of Chair Bollier, who received the “Volunteer of the Year” award from the Arizona Parks and Recreation Association (APRA). Additionally, the Parks and Recreation Department was honored with the “Outstanding Facility” award for Mustang Park.

Discussion ensued on various agenda items, including special events, sports programs, and ongoing projects. It was noted that Sparklight will sponsor the jerseys for fall soccer this year. The department is collaborating with Friends of Payson Parks and Recreation to secure a grant for the development of a new Diamondbacks field. Additionally, it was reported that the existing shade panels at the Diamondbacks fields are not rated for hanging panels.

### 3. New Business

#### All items listed for Discussion/Possible Action

- a) Election of Chairperson and Vice-Chairperson for Parks and Recreation Advisory Commission for FY 24/25

**Motion:** To retain the current Chair, BJ Bollier, and Co-Chair, Ben McDowell.

Moved by Member Van Zile, seconded by Member Jones.

Vote: Motion Carried 7-0.

- a) Select Meeting Dates for the FY 24/25

**Motion:** To continue the current meeting schedule of meeting quarterly on the first Wednesday of that month into FY 24/25.

Moved by Member Van Zile, seconded by Member Jones.

Vote: Motion Carried 7-0.

### B. Adjournment

Chair Bollier adjourned at approximately 6:44 p.m.

**Approved**

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BJ Bollier, Chair

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Date

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Parks and Recreation Commission of the Town of Payson held on the 17<sup>th</sup> day of November 2023. I further certify that the meeting was duly called and held and that a quorum was present.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

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Phoenix Youngcourt, Senior Admin. Support Specialist