

Payson Building Department

Solar Electric and Solar Water Heater Submittal Checklist

Submitted By: _____ Taken In By : _____ : Permit # _____

Address: _____ Lot # _____

Subdivision _____

SOLAR ELECTRIC REQUIREMENTS

PV system capacity in DC/AC watts.

(1) set of plans

ELECTRONIC SUBMITTALS ARE PREFERRED

Site Plan – Equipment outside/inside building

- Property address, Owner’s name and contact information
- Show building location and property lines.
- Location of the existing SES and PV equipment layout. (PV module arrays, inverter(s), disconnects, panels, meters and any additional system components for hybrid systems.)

One-line and three-line electrical schematics with required labeling noted.

Cut sheets and listings for Photovoltaic panels, Inverters, Combiners, AC and DC disconnects, connectors, meter sockets and any additional/ replacement sub-panels and/or main panels.

Photovoltaic mounting details with listed hardware and wind and gravity calculations.

SOLAR WATER HEATER REQUIREMENTS

System capacity in Gallons/Liters.

(1) set of plans

ELECTRONIC SUBMITTALS ARE PREFERRED

Site Plan – Equipment outside/inside building

- Property address, Owner’s name and contact information
- Show building location and property lines.
- Location of the solar water heating equipment layout. (Solar panel location, water heater(s), pumps and any additional system components.)

Cut sheets and listings for Solar panels, pumps, storage tanks and any additional system components.

Solar panel mounting details with listed hardware and wind and gravity calculations.

REQUIREMENTS FOR BOTH SOLAR ELECTRIC & SOLAR WATER HEATERS

- Contractor/Owner Builder Bonding Certificate (for projects over \$50,000.00)
- Homeowner association review
- Verify ROC License
- Verify Payson Business License

Plan Review Results: Reviewed by: _____ Date Reviewed: _____ Bldg. Dept. comments: (use back if needed) _____ _____ _____	<p>REQUIRED APPROVALS:</p> <p>FIRE: <input type="checkbox"/></p> <p>ENGINEERING: <input type="checkbox"/></p> <p>ZONING: <input type="checkbox"/></p> <p>BUILDING DEPARTMENT Approval for Issuance (date): _____ BY: _____</p>
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